



**AL WOOTEN JR.
YOUTH CENTER**
SINCE 1990 **CATCH THE VISION!**
9106 S. Western Ave., Los Angeles, CA 90047
(323) 756-7203 / www.wootencenter.org

REGISTRATION TERMS AND CONDITIONS

ONSITE AND ONLINE

1. Our CollegeTrek Afterschool Program is tuition-free. The Summer Fun Camp weekly tuition is \$65 per student or \$60 per student for families with 3 or more children enrolled from the same household. The registration fee is \$30 per year, per household per program. Students must be picked up by 6pm. The late fee is \$1/minute after 6:05pm, payable by the next day.
2. We do our best to follow our “Pledge for Positive Discipline” below to join you in ensuring that our students receive the kind of discipline that is supportive and instructive. Please discuss this pledge with your child(ren) and remind them that teachers will typically give two warnings before a Parent Report is written to give to you. Repeat behavior not following rules could result in suspension or release from the program.
3. The Wooten Center is not responsible for any personal items that are lost, stolen or damaged.
4. The Wooten Center works in partnership with parents. We invite you to serve as volunteers and as donors of funds, prizes and other gifts. Parents are also asked to help support any fundraisers held. You are welcome to donate funds and encourage others to give anytime at www.wootencenter.org/donations.
5. By submitting the Wooten Center’s registration form for my child(ren) to enroll in the afterschool or summer program, I agree to the above terms and conditions and consent to the taking of photographs, movies, videos and Internet use of my child(ren)’s images by the Wooten Center and its representatives or program partners. I also grant the right to edit, use, and re-use said products for any or all educational, public service or advertisements for the youth center at no cost. Photocopies and facsimiles of this release and consent shall have the same legal effect as the original form.
6. I consent that in an emergency the Wooten Center may obtain medical treatment if necessary. I understand that if treatment is deemed necessary I will assume all costs for transportation, treatment and other related responses. I agree Wooten Center staff, boards, volunteers, contractors and other partners will not be held liable and will be held harmless for any injury not due to child abuse or neglect.
7. An adult must enter the center to check in/check out students. Students may not be dropped at the curb to enter alone.

ONLINE ONLY

1. Please encourage students to sign in at least five minutes early to always be on time. Two or more late or missed classes or private tutoring sessions without notice could result in students restricted from future sessions or classes.
2. For students receiving online tutoring, it is best to advise students to set two alarms: the first for 30 minutes before their session starts to allow time for food, restroom, etc. Set the second alarm for 10 minutes before class so they can log in. Set recurring alarms, especially for private tutoring. Most of our tutors are volunteers from USC, Loyola and Pepperdine. We don’t want any volunteers waiting for students who are late or do not show. Two or more late or missed sessions without notice of cancellation could result in parents restricted from booking future private tutoring sessions.



AL WOOTEN JR. YOUTH CENTER PLEDGE FOR POSITIVE DISCIPLINE

OUR GOAL

An environment that is safe, nurturing and enjoyable for everyone; that encourages, recognizes and rewards our youth for acting responsibly; that presents consequences in a caring manner.

- ✦ We believe that youth should be continually encouraged. This means we subscribe to a positive discipline approach where positive behaviors are encouraged, recognized and rewarded.
- ✦ We believe that good behavior should be mentioned more often than not.
- ✦ We instruct and encourage students by telling them what to do and why we want them to do it. "Walk in the hall. It's not safe to run inside this area."
- ✦ We teach our youth to think before they act and to resolve conflicts with words offering solutions. Our goal is to teach responsible behavior to empower youth to manage themselves—with or without adult intervention. To earn their respect and instill confidence, we refrain from demeaning or disrespecting children in any manner.
- ✦ We are very careful with the young minds and spirits that have been entrusted to us. We are firm, yet caring. We present consequences that are clear and fair. We focus on a child's strengths and potentials and not on their shortcomings.
- ✦ We are careful to ensure that our demeanors and attitudes do not discourage children or provoke disobedience.
- ✦ We set an example in how we behave and treat and respect others.
- ✦ We seek to build friendship between students rather than play favorites that can divide. Students will receive consequences for their own actions, not another's—except at times when group behaviors are being addressed.
- ✦ We will never use academics such as extra homework or standards to punish students; instead we will delay privileges through time out or notify parents for their assistance.
- ✦ As staff, parents and volunteers at the Al Wooten Jr. Heritage Center, we pledge to always strive to maintain an environment that is safe, nurturing and enjoyable for everyone.

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PARENT REPORT

Student First Name: _____ **Last Name:** _____ **Girl or Boy**

Grade: _____ **Incident Date:** _____ **Incident Time:** _____

What happened?

Where did it happen?

In your view, what caused this? Who should receive consequences?

What did the student say happened? Any contradictions or admissions?

What did witnesses say happened? Who are the witnesses?

What was the consequence given and by whom? When was it given?

Staff Completing Report: _____ **Date report Completed:** _____

AL WOOTEN JR. YOUTH CENTER YOUTH COUNCIL RULES



1

Be Safe

- Walk in buildings.
- Close and lock front doors.
- Get staff to open doors when someone knocks.
- Tell staff where you are going.



2

Be Respectful

- Raise your hands in class.
- Use your inside voice inside.
- Keep your hands and feet to yourself.
- Listen to staff. They are your friends.



3

Be Responsible

- Keep our center clean.
Trash in the trash.
- Tell staff if you're sick.
- Tell staff if something is wrong with you or somebody.
- Stay in class to learn.



We are family. Let's get along!

Written by Youth Council students in 2015.

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